



# Michael Lewis Training, Motivation and Development

## Our “Train the Trainer” Package

[www.michaellowistraining.ca](http://www.michaellowistraining.ca)



E-mail: [info@michaellowistraining.com](mailto:info@michaellowistraining.com)

Here is an outline of some potential modules for a **Train the Trainer** seminar or workshop.

Thoughts About Training in A Contemporary Learning Environment

Attributes of A Good Trainer

Challenges Facing Sustainable Learning and Skill Retention

Establishing Credibility and Authority

Learning Styles – Tapping into Learning Dynamics of The Student

Communication Styles – Training So They Learn

The 360 Degree Question Development and Teaching “WHY”

Benefit Based Delivery – WIIFM

Learning Needs Assessments

P.E.O.P.L.E. A Formula for Skills Based Training

Prepare / Organize Your Lesson Thoroughly

Explain the Objectives of The Lesson and The Lesson Itself

Observe / Evaluate the Students as They Learn / Role-Play or Demonstrate a Learned Skill

Practice Good Technique Consistently Until Competent

Listen / Respond to Your Student’s Feedback

Encourage / Recognize and Reward Successful Behaviours Before Moving On

Tips in Constructing an Effective Training Program / Lesson Plan

Tips on Effective Presentation / Demonstration Based Training

NOTES For Training Day

Best and Worst Times

TEN Great Don'ts of Winning Training Presentations to Deliver Training

Visual Support

PowerPoint Presentations Tips

Seven Keys to Connectedness with Your Students

Dealing with Challenging “Students”

Assessing Learning / Retention Effectiveness

Conducting Post Learning / Training Surveys

Scheduling Ongoing Learning – Developing A Learning Culture

We’ll start of course, working with you and determining how much or how little, training your staff needs. This course is fully tailorable as your staff might just need specific training skills.

## Our Fees

Each fee for presentation / seminar / workshop considers the following criteria...

- ... Amount of required research, development of materials and preparation time
- ... The number of participants expected to be in attendance.
- ... The needs of the client and learning dynamic of the audience
- ... The size and number of handouts (if required or requested)
- ... Travel and accommodation expenses (if applicable)
- ... Additional customization of presentation or inclusion if requested.
- ... The financial constraints and budgetary considerations of the client
- ... *Any extraordinary winter or seasonal travel demands.*

*So, there is a lot to consider...*

***Please contact us for a quote.***

***\* Fees subject to travel and HST.***

### **Our Travel / Mileage Policy**

Our rate for travel will be **0.60 / km.**

This travel rate will be in effect subject to change and periodic review.

Clients may be expected to arrange travel and accommodations for some engagements.

## Our Contact Information



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